

Subject (Japanese) 物質科学英語 IIA (プレゼンテーションスキル)				Subject (English) Materials Science English IIA (Presentation Skills)		
Category	Credit	Course	Lecture/Lab oratory Work	Subject No	Subject Period	Room
General	1	Elective	Lecture	312003	Oct.	E318

1. Outline

<p>【Lecturers in Charge】 Leigh McDowell</p> <p>【Subject Aims】 Students develop knowledge, skills and experience for presentations in English</p> <p>【Course Guidance】 By presenting their own research in English, students will learn about and practice the skills needed to create and deliver an effective presentation in English.</p>

2. Syllabus Planning

Class	Topic	Contents
1	The physical message I	Students look at the importance of posture and eye contact in communication, and practice ways to utilize this physical form of communication.
2	The physical message II	Students study and practice ways to use the voice effectively in a presentation.
3	Organising and presenting your main points I	Students look at the functions of an introduction and conclusion, then identify and practice basic formats and techniques for introducing and concluding a presentation.
4	Organising and presenting your main points II	Students examine and practice ways for presenting and supporting the main points of a presentation, and learn some useful transition techniques for moving from one point to
5	Using visuals effectively I	Students study the different types of visuals that can be used in a presentation, and identify problems and solutions for the effective use of these visuals.
6	Using visuals effectively II	Students learn and practice techniques for explaining visuals.
7	Practice presentations	Students practice their presentations in small groups and receive feedback.
8	Presentation Skills Symposium	Students present their own research (8 min).

【Textbooks】

- Speaking of Speech New Edition - Macmillan (students are not required to purchase this textbook)

【Supplemental Textbooks】

- All materials supplied by teacher.

3. Others

<p>【Requirements for registration】 This course is shared by Master's and Doctoral Course students (物質科学英語 IIA and B, respectively). In order to develop English listening and speaking skills, each lecture is conducted all in English and students are encouraged to speak English as much as possible.</p> <p>【Office Hour】 Leigh McDowell (E206) : 9:00–17:30 Mon–Fri</p> <p>【Method of Evaluation】 Evaluation is based on participation (20%) and students' presentation (teacher's evaluation of presentation is 40%, peer-evaluation 20%, and self-evaluation 20%)</p> <p>【Related Subjects】 None.</p> <p>【Important Notes】 None.</p>
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